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| Report to | Cabinet |
| Date of meeting | September 22, 2020 |
| Lead Member / Officer | Cllr Julian Thompson-Hill, Deputy Leader and Lead Member for Finance, Performance and Strategic Assets / Alan Smith, Head of Business Improvement and Modernisation |
| Report author | Nicola Kneale, Strategic Planning Team Manager / Iolo McGregor, Strategic Planning and Performance Team Leader |
| Title | Annual Performance Review 2019 to 2020 |

1. What is the report about?

- 1.1 This report accompanies the council's draft Annual Performance Review for 2019 to 2020, which the council is required to publish by October 31 each year under the Local Government (Wales) Measure 2009.
- 1.2 Last year this report was published in July and included our quarter 4 update on the Corporate Plan. However, because of disruption caused by the Covid-19, this report was delayed, so now also covers quarter 1 where the information is available, and seeks in particular to demonstrate how the council has maintained key services, and more, for the benefit of our residents during the pandemic.
- 1.3 As well as providing our quarterly and end of year analysis, specific projects for delivery in 2020 to 2021 are also highlighted, therefore representing our Annual Delivery Document.
- 1.4 The Annual Performance Review also includes case studies and examples of progress against our corporate priorities from the council's wider portfolio (i.e. it is not strictly limited to Corporate Plan projects). This recognises that services do other important work outside of the Corporate Plan that benefits residents.

2. What is the reason for making this report?

- 2.1 To provide information regarding the council's progress in delivering Corporate Plan outcomes as at quarter 4, 2019 to 2020, and quarter 1, 2020 to 2021, meeting our statutory obligation to publish an annual report on performance by October 31. This also fulfils our duty under the Equality Act 2010 and Wales Measure 2011 to publish progress against equality objectives, which Denbighshire has embedded within its Corporate Plan.
- 2.2 To inform members about Corporate Plan projects planned for delivery in 2020 to 2021, which the council is required to publish to meet its improvement duty under the Local Government (Wales) Measure 2009.
- 2.3 Regular reporting is an essential monitoring requirement of the Corporate Plan to ensure that the Council exercises its duty to improve. We monitor our performance regularly, taking quarterly reports to Scrutiny and Cabinet meetings, and produce an Annual Performance Review to evaluate progress.
- 2.4 Feedback is sought on the content of this draft Annual Performance Review 2019 to 2020, attached at Appendix I, before approval of the final document by Council in October.

3. What are the Recommendations?

- 3.1 Cabinet considers the report, and agrees any further actions required to respond to any performance related issues highlighted within the report; and
- 3.2 Subject to any agreed changes, Cabinet confirm the content of the draft Annual Performance Review 2019 to 2020.

4. Report details

- 4.1 The council's Corporate Plan 2017 to 2022 sets the strategic direction for the council and its priorities for the five-year period. The detail about what the council

intends to do each year to help deliver these priorities is set out in annual service plans. The projects originate from Service and Programme Plans. Progress will be reported Performance Scrutiny, Cabinet and the Senior Leadership Team through our Quarterly Performance Reports.

- 4.2 This annual performance report provides a retrospective evaluation of the council's success in delivering against these plans during 2019 to 2020 and for quarter 1 2020 to 2021, and whether the council has successfully fulfilled its obligation to make arrangements to secure continuous improvement. It also looks ahead to what will be delivered in 2020 to 2021.
- 4.3 Appendix I contains narrative on the progress in delivering our corporate priorities, including the current status and programme progress. Within each corporate priority subsection there are also case studies, sustainable development and equality & diversity information included. The Corporate Project Register and Corporate Risk Register can also be found at the back of the document.

5. How does the decision contribute to the Corporate Priorities?

- 5.1 The Annual Performance Review includes an evaluation of the council's success in delivering against its corporate priorities.

6. What will it cost and how will it affect other services?

- 6.1 There is no cost associated with this report.

7. What are the main conclusions of the Well-being Impact Assessment?

- 7.1. A Well-being Impact Assessment (WIA) is not required for this report. A WIA was undertaken on the Corporate Plan itself, and was presented to County Council when the plan was approved in October 2017. Individual projects / programmes of work within the Corporate Plan will subsequently have been individually assessed.

8. What consultations have been carried out with Scrutiny and others?

- 8.1 The report has been developed by the Strategic Planning Team, in consultation with other council services. The performance information contained within the document has been provided by services, and has been drawn from the Verto performance management system. Consultation has taken place with the Senior Leadership Team (SLT). After Cabinet it will next go for further consultation with Performance Scrutiny, before final submission to County Council for approval on October 13, 2020.

9. Chief Finance Officer Statement

- 9.1 There are no significant financial implications arising from the report.

10. What risks are there and is there anything we can do to reduce them?

- 10.1 Failure to publish the Annual Review by the October 31 deadline would be likely to result in statutory recommendations from the Wales Audit Office, with significant implications for the reputation of the council.

11. Power to make the decision

- 11.1 The Corporate Plan and the Annual Performance Review are key elements of the Wales Programme for Improvement (2010), which is underpinned by the statutory requirements of the Local Government Act 1999 and Local Government (Wales) Measure 2009.